

HCDA's Kaka'ako Makai Community Outreach Program

ADVISORY WORKING GROUP FORMATION PUBLIC MEETING

Location: Honolulu Design Center

Date: April 10, 2007; 5:30 to 7:30 p.m.

From: Harmonee Williams, Townscape, Inc.

APRIL 10, 2007 – MEETING NOTES

1. WELCOME BY MIKE GOSHI, CHAIRPERSON OF THE HAWAII COMMUNITY DEVELOPMENT AUTHORITY (HCDA)

- Thanked all for attending
- Stressed that the Authority committed to the Advisory Working Group process
- Feels success will come if all approach task with an "open mind and open heart"

2. OVERVIEW OF AGENDA AND MEETING "RULES"

3. SELF-INTRODUCTIONS – AROUND THE ROOM

4. DESCRIPTION OF TOWNSCAPE'S OUTREACH PROCESS

- The overall process is envisioned as having 3 general phases:
 - I. Community Outreach and formation of the Advisory Working Group (AWG)
 - II. The AWG convenes to develop Kaka'ako Makai Vision, Guiding Principles, and Action Steps
 - III. The AWG continues to meet and to advise HCDA on the detailed planning, design, and development of Kaka'ako Makai
- Townscape's process (Phase I) consisted of reaching out to a diverse range of stakeholders, aiming to be as inclusive as possible (48 meetings and talked to the 38 people who called in response to notice in newspaper).
- The purpose was to create an advisory group that will work with HCDA for the long-term.
- The outcome of their 5-month process includes a report (they are in the process of completing) that consists of a summary of their 48 meetings. The report contains both the common themes they heard, as well as the areas of differences.
- The 5 questions asked in the interviews and a brief overview of the most common answers:
 1. Imagine it's the year 2030, what is your vision of Kaka'ako Makai?
 - An area that is focused on the ocean, with open access to the water and the waterfront.
 - A connecting space along the coastline between Ala Moana Beach Park and Downtown.

- Lively, active space where people gather, similar to vibrant waterfront areas in other cities.
- 2. What do you not want to see in Kaka'ako Makai in 2030?
 - Status quo – things staying as they are.
- 3. What are some guiding principles that should guide the planning?
 - It should be an open process, guided by public opinion.
- 4. Who else should be involved in this process?
 - Received numerous names of individuals and organizations.
- 5. Open-ended question – what else should we know about this site, process, HCDA?
 - Wide variety of responses.

5. ROLE OF THE ADVISORY WORKING GROUP (AWG)

- To be an advisory, not a decision-making group, that (like an effective neighborhood board) can have a powerful voice, but will not have the final say on decisions regarding the development of Kaka'ako Makai. The more structured the AWG is, the more credibility they will have, and the more impact their recommendations can have on HCDA's decisions.

6. CALL FOR ORGANIZATIONS AND INDIVIDUALS TO SERVE ON THE AWG

- “AND INDIVIDUALS” was added to the Agenda as suggested.
- Sign-up sheets were passed around for people to fill out.
- It was noted that this will not be the last opportunity for sign-up to the AWG.

7. SUGGESTIONS FOR OTHER MEMBERS

- Waikiki Yacht Club
- Life of the Land
- ASLA – American Society of Landscape Architects
- AIA – American Institute of Architects
- Kaka'ako Improvement Association
- Kaka'ako Residents Association
- Friends of Waterfront Park
- Kewalo Keiki Fishing Conservancy
- One Voice (bicycling issues)
- UH – Hawaiian Studies Department
- Visitor Industry (HVCB)
- The Chamber of Commerce of Hawaii
- Hawaii State Theater Council
- Hawaiian Civic Clubs
- State or Federal Agencies (U.S. Coast Guard)
- Anne Stevens (former representative of this area, noted she is a former U.S. Coast Guard officer)
- Aloha Tower Development Corporation
- Environmental clean-up experts

- Lawyers
- Other groups were named who are already included

8. SUGGESTIONS ON ORGANIZATIONAL STRUCTURE

- AWG should be self-organizing, but there are good examples to look at, such as the Citizen Advisory Committee of the O'ahu Metropolitan Planning Organization (OMPO). A copy of their bylaws was handed out.

9. CALL FOR VOLUNTEERS: BYLAWS COMMITTEE, FACILITATOR SELECTION COMMITTEE

- Anyone interested in meeting in a small group to work on the creation of bylaws or the selection of a facilitator was asked to stay after the meeting to organize themselves so they could meet before the larger group met again.

10. NEXT STEPS

- Possible venues and dates were discussed for the next AWG meeting:
 - JABSOM (UH Medical School)
 - Makiki Christian Church
 - Children's Discovery Center
 - Honolulu Design Center
- The group decided that the next meeting will be either May 7th or May 8th, depending on the availability of a large room in JABSOM.

11. QUESTIONS AND RESPONSES (ASKED THROUGHOUT THE MEETING)

- After today, will others still be able to sign up to be on the AWG?
 - Yes
- Will only organizations be allowed on the AWG?
 - This will be up to the AWG going forward. The group can open the membership to both organizations and individuals.
- What about residents of Kaka'ako? Shouldn't they be included?
 - Yes, that seems logical. The AWG can make those decisions.
- Organizations may have only a single mission (self-interest).
 - This is true, but we are hoping that the AWG will be composed of people and organizational representatives who don't have only a self-interest, but can be open to others' opinions.
- How large will the AWG be?
 - There is no set number. This is another decision that the AWG will want to make.
- What if it is too large to manage?
 - The AWG can decide to have subcommittees, or different levels of membership.
 - Generally, what happens with these sorts of volunteer groups is that there is some attrition. Those who are dedicated, continue to come and to do the work.

- We need to know that the AWG ideas will be seriously considered.
- We need to understand HCDA's "agendas" in advance.
- We need to have the geographical boundary defined early on, as well as all facts and constraints.
- Concern about the structure. How can we choose a chair, or other positions early on, if we don't know each other? How can we choose the "right" people?
 - We can try to do a group ice-breaker activity to start the process.
- Where will the resources come from for public notices, facilitator, etc.?
 - HCDA
- What tools will be made available to the AWG, such as experts in certain areas?
 - The AWG will decide what resources it needs, and will invite experts to come to their meetings. HCDA will assist in setting up such meetings.
- What will the process be to select a facilitator? Will the HCDA Board have to approve?
 - The AWG will select its own facilitator. The Facilitator Selection Committee will write the job description for the facilitator. The HCDA Board will only approve its budget.
- Who makes the final decision for the area?
 - HCDA, but, if the AWG is well-organized and credible, then their advice will be listened to.
- What about HCDA's governance/rules and their expectations for the AWG?
 - HCDA's governance can be found on their website, in their Annual Report.
 - They must follow State procurement laws for hiring a facilitator. The HCDA staff will be a resource to help the AWG to do this.
 - The AWG and HCDA need to work on building trust and working together.
- Doesn't this "selection by attrition" disadvantage small companies who don't have the resources to send people to all the meetings?
 - That is possible, but it is a volunteer group, and it will most likely meet in the evenings, or at a time that is convenient for the most people, so hopefully that will not be a huge issue.

LIST OF MEETING PARTICIPANTS/ATTENDEES

<u>Name</u>	<u>Organization</u>
Apo, Peter	
Bannick, Nancy	
Barrett, Paul	Honolulu Symphony Musicians
Blair, Chad	Pacific Business News
	Honolulu Theatre For Youth/The Arts at Mark
Bostock, Tim	Garage

Bowers, Mandy	
Breinich, John	Ala Moana/Kakaako Neighborhood Bd. 11
Bryant, Kathy	
Ching, Randy	Sierra Club Oahu Group
Cooper, Pete	
Covington, John	
Cristofori, Marilyn	Hawaii Arts Alliance
Crone, Bob	Hawaii's Thousand Friends
Downs, Barbara & Huff, Tom	
Feltz, William	East-West Center
Garcia, Michelle	This Week Magazines
Gilbertson, Matt	Rim Architects
Goshi, Mike	
Goss, Yvonne Y.	
Guy, Kathy	Hawaii Pet Imaging
Hedlund, Nancy	Ala Moana/Kakaako Neighborhood Bd. 11
Higa, Scott	Honolulu Seawater Air Conditioning
Hossellman, Jeff	Hawaii Yacht Club
Inouye, Kathy	
Iwami, Ronald T.	Save our Kakaako/Friends of Kewalo Basin Park Ass'n.
Kaneshige, Cheryl	The Pacific Resource Partnership
Kelly, Paula	Seahawaii
Killeen, Kevin	
King-Lanzilotti, Louise	Honolulu Theatre for Youth
Laidlaw, Tom	Kaka'ko Businessman
Largarticha, Michael	
Lazor, Rick	
Letts, Dee Dee	
Loy, Bob	The Outdoor Circle
Matson, Michelle	
Matsuno, Randall	
Mattson, Keith	University of Hawaii
Meader, Andrew	Hawaii Arts/Meader Arts
Miyashiro, Bruce	Friends of Kewalo Basin Park Ass'n.
Morisato, Neal	Hawaii State Bodysurfing Ass'n.
Musick, Marla	Hawaii Arts Alliance
Nalua'i, Dr. Solomon	Kewalo Ocean Activities (KOA)
Oda, Bob	Kamehameha Schools
Okada, Dexter	Kakaako Busines&Landowners Assn.
Oppermann, Bonnie	
Reed, David	
Rezachek, David	Honolulu Seawater Air Conditioning
Schnell, Tom	
Shimokawa, Brian	Friends of Kewalo Basin Park Ass'n.
Smoke, Anne	
Sue-Ako, Kristi	
Takamine, Wayne	
Takeshita, Erik	
Tamashiro, Elaine	

Thompson, Jennifer	
Thorpe, John W. Jr.	
Tiller, Karen	
Titterton, Michael	Hawaii Public Radio
Tong, Donald	
Trimble, Senator Gordon	
Watase, Dean	State of Hawaii, Dept. of Transportation
West, Linda-Commodore&Crowley, Sunny	Hawaii Yacht Club
Wong, Mark	Commercial Data Systems
Wong, Sherman	
Yadao, Elisa	
Yajima, Loretta	Children's Discovery Center
Yokota, Jan	General Growth Properties, Inc.

Townscape, Inc.
Bruce Tsuchida
Harmonee Williams
Janice Reichman

HCDA
Michael Goshi
Daniel Dinell
Teney Takahashi
Deepak Neupane
Cal Machida