

HCDA's Kaka'ako Makai Community Outreach Program
ADVISORY WORKING GROUP MEETING NO. 1
Location: University of Hawaii, John A. Burns School of Medicine
Date: May 8, 2007; 5:30 to 7:30 p.m.
From: Harmonee Williams, Townscape, Inc.

List of Attendees Attached

MAY 8, 2007 – MEETING NOTES

1. WELCOME AND PURPOSE BY BRUCE TSUCHIDA, PRESIDENT OF TOWNSCAPE, INC.

- This is the 1st meeting of the Kaka'ako Makai Advisory Working Group (AWG). The last meeting in April was a general public meeting to begin to sign-up members for this group.
- Townscape was retained by HCDA to do a "Stakeholder Outreach Program" that would lead to the formation of this AWG. We will facilitate this meeting and the next, by which time we hope that you will have selected your own facilitator.
- Overview of agenda

2. "MY STAKE IN KAKA'AKO MAKAI"

- The format was a "go-around," whereby each participant had 2 minutes to state their name and explain their stake in Kaka'ako Makai. It was suggested and agreed upon that each person should also note any relevant expertise or experience they have that could contribute to the process.
- Some of the expertise/skills/experience included:
 - Strategic planning
 - Environmental science
 - Historic preservation and planning experience
 - Business owner & HCDA Board Member
 - Coping with density & its impacts
 - Facilitating arts organizations & other creative organizations
 - Environmental planning & journalism
 - Architect & planner
 - Teacher & diplomat
- At the end of the go-around Janis summarized a few of the key themes:
 - Community input is very important to this process of deciding the future of Kaka'ako Makai
 - We need to be sure we learn from others (from past plans for the area & from experts who know a lot about the area)
 - We need to do contiguous planning – connecting Kaka'ako Makai to the areas surrounding it
 - This area should have some park(s) component

- We are planning for the long-term
- There are numerous opportunities here: economic, social, educational, creating a Hawaiian sense of place, etc.

3. MEMBERSHIP SIGN-UP

- Anyone who had not yet signed up to be a member of the AWG was given the opportunity to do so.

4. REPORTS FROM COMMITTEES

- The Bylaws Committee update was presented by Michelle Matson:
 - We started with the Oahu Metropolitan Planning Organization (OMPO) Citizen Advisory Committee's bylaws as a model and we tried to tailor it to our needs. So we had to modify it a bit.
 - One of the key aspects of our bylaws is dealing with the membership. One idea we had was to create "interest groups" for members to join. One benefit to this system is that it wouldn't matter if people were representing an organization or not. We're trying to figure out how to give each interest an equal voice.
 - The proposed interest groups were listed. One suggestion was to add a group for Performing Arts.
 - It was asked if these groups would function as subcommittees. The answer was: Yes – they would each organize themselves and bring in experts on their topic.
 - Michelle added that this is not set; it's an idea. The entire draft is fluid and still being decided upon.
 - Someone suggested that maybe there should be a liaison-type position, someone who communicates our progress to HCDA and brings back feedback from HCDA.
 - When the Bylaws draft is ready the committee can send it out by email for comments from the larger group. HCDA can also post it on their website, and can help with faxing or mailing if so needed.
 - There was some discussion on the process. It was generally agreed that the draft would be sent out to the AWG, there would be deadline set for receiving comments, and then the Bylaws Committee will convene and try to incorporate the comments as best as they can.
- The Facilitator Selection Committee update was given by Nancy Hedlund:
 - The group has discussed what work is going to be expected of the facilitator and what the timeline will be, which will dictate what type of facilitator they choose.
 - They also discussed what kind of characteristics they would like in a facilitator:
 - § Have an understanding of the local style and Hawaiian values
 - § Be neutral

- § Have a community perspective, more so than business
- The budget from HCDA is not set. The amount will depend on the tasks and timeline.
- Anyone with ideas for facilitators should email Nancy (nancyhedlund@yahoo.com).
- The next Facilitator Committee meeting will be May 23rd.
- There was some group discussion on the State procurement process that HCDA must go through to hire a facilitator, and how long it will take.
- Basically, it will go quicker if HCDA can get the person's name on their Professional Service list. So the group should send in suggestions as soon as they have them.

5. NEXT STEPS

- Townscape's contract only includes this meeting and one more. It will probably take approximately 3 months to hire a facilitator. There was some concern expressed about this situation. After some discussion, 3 options emerged:
 1. Maintain this schedule of meeting every month and extend Townscape's contract until new facilitator is hired.
 2. Delay meeting #2 and meeting #3 a bit (maybe meet once every 2 months) until a facilitator is hired.
 3. Maintain this schedule and have the group facilitate themselves between the end of Townscape's facilitation and the new facilitator. The Facilitator Selection Committee could map out our scope for the next few months and both committees could give structure to the meetings by giving their updates/progress. Also, we could have presentations during this time about past plans, history, facts, etc.
- The next AWG meeting date was set for Monday, June 25th at 5:30pm. Location to be announced.

6. COMMITTEES MET BRIEFLY

LIST OF ATTENDEES

Name

Laurie Meech
Gerry Jobes
Frank Mento
Lowell Kurashige
Camden Courcier
Elisa Yadao
Christine Kaneshiro
Kiersten Faulkner
Gary Onishi
Lucy Kunimura
Nancy Hedlund
John W. Thorpe, Jr.
Jennifer Thompson
Randy Ching
John Valera
Kevin Killeen
Michelle Matson
Cheryl Kaneshige
Bob Loy
Bob Crone
Neal Morisato
Marla Musick
Lainie Tamashiro
Andrew Meader
Keith Mattson
Kathy Bryant
Nancy Bannick
Barbara Downs
Marilyn Cristofori
David Rezachek
John Behling
Robin Greene
Tom Bingham
Dexter Okada
Jay Kadowaki
Ron Iwami
Dr. Sol Nalua'l
Pua Nalua'l
Ka'ai Nalua'l
Erik Takeshita
Tom Schnell
Kathy Sokugawa
Michael Wong
Peter Apo