

**KAKA‘AKO MAKAI COMMUNITY PLANNING ADVISORY COUNCIL  
STEERING COMMITTEE MEETING SUMMARY  
January 28, 2009**

Committee Members Present: Mark Wong, Nancy Hedlund, Michelle Matson,  
Wayne Takamine, Ron Iwami, Amy Anderson,  
John Parkinson  
CPAC Members Present: Bob Crone, Scott Furushima, Bill Sakaguchi

**Attachments:**

- A. HCDA Kaka‘ako Makai Planning Process Sequence Diagram
- B. HCDA 5- Year Project Work Plan Final Summary

**Approval of Documents for Posting**

A, January 6, 2009 Steering Committee Meeting Summary.

The January 6, 2009 Steering Committee meeting summary was reviewed, discussed and approved for posting.

B. Adopted Vision and Guiding Principles

It was recommended that the Adopted Vision and Guiding Principles be included with the January, 2008 CPAC Report to the HCDA as an initial compilation of official CPAC documents.

- It was noted that together the documents demonstrate the productivity and cohesiveness of a diverse group of stakeholders, and their ability to work together in achieving the objective of defining the community’s intended future for Kaka‘ako Makai.
- It was pointed out that every effort had been made to ensure thoroughness and reiteration throughout an inclusive process, to generate information through varied presentations, and to provide the open opportunity for concerns to be expressed and diverse interests to be conveyed.

It was collectively recommended that the Vision and Guiding Principles would be converted to a pdf file before posting on the HCDA website with a link for public comments, and following a reasonable time for comments to be received, the CPAC could review and evaluate them for productive application or integration. Discussion followed:

- It was noted that comments would need to be evaluated in accordance with the consensus.
- It was reported that per their request, the HCDA had received the CPAC’s Adopted Vision and Guiding Principles document a week prior to this meeting, and the CPAC will provide a brief presentation on this document at the HCDA’s February 11 meeting. Meanwhile the Legislature may be holding committee hearings on Kaka‘ako Makai bills related to the CPAC, Kewalo Basin, the HCDA, and OHA’s bid to assume jurisdiction.
- It was recommended that the district Legislators should also receive an advance copy of the document, especially those who have introduced the bill to place the CPAC in the HCDA statute, and it was suggested that the document be provided to the district legislators prior to the hearings.
- A question arose whether there would be future friction if others receive an advance copy prior to a formal presentation to the HCDA.
- It was reiterated that the HCDA had received an advance copy, and a concern was stated that the CPAC should not be placed in a position of asking permission from the HCDA.
- It was noted that CPAC participants may be testifying at the hearings either as individuals or as a whole, and a summary and online links to the proposed legislation affecting Kaka‘ako Makai should be provided at the next CPAC meeting.

***It was agreed that the CPAC’s adopted Vision and Guiding Principles document would be publicly posted and provided to State legislators.***

## **Pending Presentation Priorities**

It was determined that the OHA and Bio-Lab presentations, both requested in October, were the presentation priorities at this time.

- It was reported that Queens Hospital will now be joining the Cancer Research Center funding effort for the research and treatment center, and the new developments may move this project forward.
- It was reported that UH would be presenting both the Cancer Research Center and Bio-Lab project updates at a Senate briefing the following day.

It was agreed that OHA would be invited to make their presentation at the February 17 CPAC meeting, with the Cancer Research Center and/or Bio-Lab presentations as second priorities.

## **EPA Community Grant Opportunity**

A brief description of a possible EPA community grant opportunity was provided:

- The EPA Community Action for a Renewed Environment (CARE) is a community-based program that forms partnerships to help the public understand and reduce toxic risks.
- The higher level of participation under the EPA grant includes grant support for communities that have established broad-based partnerships, have identified the priority toxic risks in the community, and are prepared to measure results, implement risk-reduction activities and become self-sustaining.
- Grant awards for this level of participation range from \$150,000 to \$300,000.
- Grant application briefings are scheduled for February 3, 24 and 27, and the grant application deadline is March 16, 2009.

Comments followed:

- The first level of grant participation from \$75,000 to \$100,000 serves to establish community-based partnerships to develop local environmental priorities. These partnerships may include state and county agencies.
- The CPAC should have standing in this regard, and the DOH and HCDA have already determined the risk levels of toxic contamination in specific areas of Kaka‘ako Makai.
- Kaka‘ako Makai is presently in need of soil contaminate remediation at certain locations, whether by soil layering planted with grass, a gravel layer, or paved surface capping, and the ultimate objective of site protection becoming self-sustaining ties in with the CPAC’s guiding principles.
- The CPAC should present this opportunity to HCDA staff and discuss where and how such a grant award could be best implemented. More information is needed to determine the benefits, and this is a good opportunity to help the HCDA do what they need to do.
- Grant applications move very slowly through bureaucracy.
- An experienced CPAC member has volunteered to assist with writing the grant application.
- Grant writer could indicate what may be needed from the CPAC, HCDA and DOH
- This a federal grant for specific community-based purposes.

It was agreed that the CPAC Chair would review the grant opportunity with HCDA staff to determine the level of interest, and that DOH HEER would be contacted as well. It was suggested that the February 3 application briefing conferees be determined thereafter and that a timeline should be developed, with additional information about the process and application participants to be presented at the February 17 CPAC meeting.

## **February 11 HCDA Meeting Presentation**

The CPAC’s presentation to the HCDA was discussed and the following structure was defined:

- The CPAC Chair would prepare an updated CPAC summary report to be read for the record at the HCDA meeting. The tone and emphasis of the CPAC’s adopted Vision and Guiding Principles would be highlighted, and the summary report would also highlight the various participating groups and the diverse interests of the participants in Vision and Guiding Principles process.

- The Vision would be read in its entirety and the Guiding Principles would be summarized.
- The HCDA would be encouraged to review and digest the adopted Vision and Guiding Principles.
- This sequence could be followed by describing the next immediate step of defining the CPAC’s “meaningful participation,” and possibly questions and answers.

### Meaningful Participation Position Statement

It was noted that the CPAC’s Meaningful Participation Position Statement had been intended to be presented at the February 11 HCDA meeting prior to the selection of consultants and development of consultant criteria for planning process. Comments followed:

- The January Steering Committee and CPAC meeting summaries reflect definitions of “meaningful participation.”
- The CPAC’s Meaningful Participation Position Statement is a procedural next step that ensures the CPAC’s continuing involvement in accordance with HCR 30.
- The Legislature would want to know that the CPAC has made progress on this commitment.
- The purpose of the Meaningful Participation Position Statement would be to define for the HCDA the CPAC’s understanding of the term “meaningful participation,” including the CPAC’s desire to assist in indentifying the scope of planning consultant services and to directly participate in the planning process.
- Meaningful participation can be addressed in a broad sense at the HCDA meeting to indicate the next immediate step the CPAC is taking for the action plan, and the CPAC can work on further refinement from the HCDA statement and the meeting summaries.

The community participation process on the HCDA’s web site was reviewed:

<http://hcdaweb.org/news/hcda-announces-plan-to-create-kaka-ako-makai-advisory-working-group>

“The community involvement process consists of two distinct phases:

**Phase 1:** A community outreach program that encourages involvement of a broad constituency including individuals and groups with a stake in the future of the Kaka‘ako Makai to identify prospective candidates for the Advisory Working Group.

**Phase 2:** The Advisory Working Group will convene to develop a strategic plan that will include a vision for Kaka‘ako Makai, guiding principles, and an action plan.

“HCDA wants a community participatory planning process that is open, transparent, and inclusive; a process that reaches out to a broad constituency and allows multiple ways to provide input. Further, HCDA is committing to a long-term effort in which the Advisory Working Group will work with HCDA on detailed planning, design and development of Kaka‘ako Makai.”

Comments followed:

- The second paragraph was supported by the CPAC at the January 13 meeting as a partial statement of meaningful participation with the addition of the CPAC working with the planning consultants.
- The example is a brief statement of what the HCDA has already committed to, and it is the CPAC’s intent to also include working directly, consistently and efficiently with the consultants.
- There is a need to define the meaningful participation process by clarifying the CPAC’s expectations of communication and involvement, and there is also the need for the CPAC to engage in adaptive planning with ideas compatible with the Guiding Principles introduced throughout this process.
- Additional time commitments will be difficult for most CPAC participants and some Steering Committee members, and a representative community-based CPAC committee of perhaps 5 members with the needed background could serve to deliver communications on planning issues

between the consultants and the CPAC to ensure consistent participation and involvement by the CPAC and its Steering Committee.

- Establish an understanding that the CPAC will be responsive, will be responsible, and will perform.
- There should also be alternate key CPAC representatives to consistently convey the CPAC's message when one or two regular representatives are unable to attend planning consultant meetings, and this has been a benefit achieved by the consensus model the CPAC has worked with.

It was agreed that there must be open, transparent and inclusive communication between the CPAC and the planning consultant; the CPAC and HCDA must also engage in open, two-way communication on present and future Kaka'ako Makai planning matters; and the CPAC and the HCDA should mutually determine how this will happen

It was additionally agreed that the Meaningful Participation Position Statement worksheet notes would be refined with the points discussed, and the draft position statement would be preceded by the related language from HCR 30 and the HCDA's initial planning process statement.

### **2009 Legislation Relating to Kaka 'ako Makai**

It was reported that several 2009 bills affecting Kaka'ako Makai have been or will be introduced by the end of the day, which is the filing deadline. Once all these bills are known and referred to the first hearing committee, the CPAC Secretary will forward the information to the Steering Committee.

### **February 17 CPAC Meeting Agenda**

The following was confirmed for the February 17 CPAC Meeting agenda:

- 1) Adoption of the January 13 CPAC Meeting Summary
- 2) Presentation - Office of Hawaiian Affairs (OHA)
- 3) February 11 HCDA Meeting Update
- 4) Pending Projects Updates – HCDA Staff
- 5) EPA Community Grant Opportunity
- 6) CPAC Meaningful Participation Position Statement
- 7) 2009 Legislation Relating to Kaka 'ako Makai
- 8) Other Business
- 9) Announcements
- 10) Next Meeting Dates
  - a) Steering Committee Meeting – February 24
  - b) CPAC Meeting – March 10

The meeting was adjourned by Chair Wong at 7:30 pm.

Meeting summary submitted for Steering Committee review by CPAC Secretary on February 3, 2009 and approved for posting on February 6, 2009.