

**KAKA‘AKO MAKAI COMMUNITY PLANNING ADVISORY COUNCIL
BYLAWS COMMITTEE MEETING SUMMARY for AUGUST 15, 2007**

Committee Members Present: John Thorpe, Elaine Tamashiro, Michelle Matson,
Bob Crone, Wayne Takamine, Erik Takeshita
Committee Members Absent: Neal Morisato
Advisory Group Members Present: Nancy Hedlund, Ala Moana/Kaka‘ako Neighborhood Bd.
Michael Dang, Kamehameha Schools
Director of Planning and Development

The By Laws Committee convened on August 15, 2007, at 6:30 pm at One Archer Lane to review and discuss a) comments on advisory working group operating procedures received at the July 25 advisory group meeting and b) the Committee’s presentation and continued discussion for the August 22 CPAC meeting.

Michelle had distributed to Committee members by email an outline of the history of the guidelines for the formation of the advisory working group’s bylaws, beginning with the HCDA Board Workshop on March 16, 2007. A brief summary of this guideline history will be presented at the August 22 advisory group meeting.

Committee members and others present reviewed and commented on the individual points in the list of rules submitted for consideration by Dr. S.D.K. Nalua‘I at the July 25 CPAC meeting. Dr. Nalua‘I had been invited to the meeting but was not present. The Committee agreed with most of the listed rules, many of which were incorporated in the original bylaws draft, for example:

- all meetings are open to the public
- all views are to be respected and considered
- all committees are voluntary and open to anyone interested
- the working group should strive for consensus in decision-making

The Committee concluded a) the personal conduct rules listed were consistent with how this group has been operating to date, b) some recommendations on the list regarding membership and voting are pending discussion at the August 22 CPAC meeting, and c) other recommendations on the list will be part of CPAC discussions at subsequent meetings.

The July 25 points of agreement by consensus for organizational matters, including the group’s name, purpose, and next steps, were confirmed for reaffirmation at August 22 meeting. The continuing discussion points for the August 22 meeting were then reviewed and discussed respecting the advisory working group’s operating guidelines, including participation by the general public, meaningful participation in the advisory working group, and consensus and voting methodology. Erik volunteered to draft the By Laws Committee discussion points for the August 22 advisory group meeting to distribute to Committee members for review and approval.

☞ Respectfully submitted by Michelle Matson, CPAC Bylaws Committee