

Facilitator Committee

Proposed Agenda

1. Introductions
2. Subcommittee responsibilities - to develop recommendations for the AWG on:
 - a. Scope of services for facilitator
 - b. Qualifications for the facilitator
 - c. A process for selecting a well-qualified facilitator
3. Discussion on responsibility of facilitator - what do we want the facilitator to do for the AWG?
4. Identify key qualifications - what are we looking for in a facilitator?
5. List possible names of facilitators
6. Overview of state procurement laws and names of qualified firms (Deepak)
7. Discuss process for selecting a facilitator
 - a. RFQ request and review
 - b. How to narrow the finalists?
 - c. How does selection occur?
8. Follow-up - what happens between now and May 8th?
 - a. Draft scope of services and qualifications
 - b. List of possible facilitators
 - c. Draft process recommendations
 - d. Other
 - e. Prepare to present these to larger AWG