

**KAKA‘AKO MAKAI COMMUNITY PLANNING ADVISORY COUNCIL  
STEERING COMMITTEE MEETING SUMMARY  
July 15, 2008**

Committee Members Present: Mark Wong, Nancy Hedlund, Jonathan Scheuer,  
Tricia Dang, Sara Bolduc, Amy Anderson,  
Michelle Matson, John Parkinson, Wayne Takamine

HCDA Staff Present: Deepak Neupane

Facilitators Present: Karen Cross  
Kem Lowry  
Anne Smoke

Chair Mark Wong called the meeting to order with a quorum present at 5:40 p.m.

**1. Approval of Draft CPAC Meeting Summary**

*The draft CPAC Meeting Summary for June 10, 2008, was deferred and later approved by consensus for posting.*

**2. Presentation Requests for Future CPAC Agendas**

No potential presenters were present to summarize and request future presentations.

**3. HCDA Staff Comments**

Deepak Neupane commented that the HCDA was very appreciative of the CPAC’s efforts. He noted that the process needed to continue to move forward and suggested that the first two pages of the nominations could be condensed into 1 or 2 overarching guiding principles, with no more than 15 guiding principles altogether from a list reduced by the Steering Committee and further reviewed by the CPAC.

To assist the evaluation and condensation of over 270 guiding principle nominations made by CPAC participants, he offered an example of a list showing guiding principle statements followed by descriptive bullets providing guidance to their implementation. Later in the meeting he added that the vision for the future of Kaka‘ako Makai would be a distillation the guiding principles into 2 to 3 sentences.

**4. Review of Guiding Principles Survey**

Chair Wong provided a computer tabulation of the voting results from the CPAC’s Guiding Principal nominations survey, sorted in order of votes cast at the July 8 CPAC meeting, with the following outcome:

- 26 surveys were submitted from 33 CPAC participants
- Of the 273 nominated guiding principles some carried 16 to 19 votes of very strong support.
- The guiding principles with strong support averaged 10 votes or more for those to be retained, combined and/or refined.
- Fewer than 8 votes determined the remainder of the guiding principles to be dropped, as indicated by votes cast for “disagree,” “no opinion” or any blank vote following the respective nominations.
- Several guiding principle nominations were indicated by 8 or more votes as needing further discussion, and these would be compiled on a separate list for discussion at the July 22 CPAC meeting.

Chair Wong suggested that Steering Committee members review and highlight guiding principle priorities from the survey list provided to the Committee’s theme groups formed following July 8 CPAC meeting. The objective was to recognize priority guiding principle nominations from the CPAC survey for initial consolidation, and the new list of general topics could be used to determine anything missed in the consolidation process. Discussion followed intermittently between reviewing the CPAC survey priorities:

- Committee members noted that several key guiding principles overlapped under the five themes, especially community, culture and education, and some sub-categories under certain themes would be better placed under other themes.
- Questions arose about consolidating and refining the CPAC’s nominated guiding principles versus presuming to write new guiding principles.
  - It was noted that CPAC participants had agreed by consensus Committee would “compile the survey results,” consolidate like nominations (“combine guiding principle nominations” with clear intent, and provide an “audit trail” for this synthesis) and return to the CPAC with a shorter list.
  - It was pointed out that this was understood to mean that the Committee would do no more than compile and condense the present priority nominations into a shorter list for presentation to the CPAC at the next meeting.
  - It was suggested that permission was requested from the CPAC to consolidate and rewrite the nominations.
  - Compiling results and condensing to streamline the list was understood, but rewriting was questioned.
  - A few examples of both condensed and rewritten guiding principles were provided by a Committee member, with the suggestion that related nominations could be notated where absorbed into the proposed rewritten guiding principle.
  - A concern was stated that this would be a daunting task given the present extreme time constraint.
  - A facilitator suggested that the survey’s aggregate results could be posted for the next CPAC meeting, and the Committee could determine the best guiding principle under each of the five themes to work on.
  - Alternative suggestions were proposed:
    - Review existing priority guiding principle nominations, condense and refine them.
    - Write a new guiding principle from each of the topics on the Committee’s list and then determine what is not addressed.

- It was emphasized that any and all of these must be priorities on the survey.
- Priority guiding principle nominations on the survey were determined to have received at least 8 votes, and this would be a reasonable cut-off because nominations with 10 votes or more were fewer in number.
- A Committee member expressed the need for assurance that the top priorities from the survey results would be on the Committee's new list.

Committee members completed highlighting leading guiding principle concepts and terms to determine the new list of broad topics. These were intended to guide the combining and refining of the priority guiding principle nominations, with the understanding that this list would be presented for CPAC review at the July 22 CPAC meeting. The exercise resulted in the following topics:

- Environment:
  - Public space will be dedicated to meeting Kaka'ako's required acreage for parks
  - Respect the dynamic interaction of people and land in mauka and makai
  - Green space and parks
  - Open space/View planes
  - Access, trails
  - Coastal Resources
  - Bio-Hazards
  - Sustainability (water, energy, etc.)
  - Building design
  - Historic preservation
  - Consistency w/ all laws, relevant plans and regulations
- Education
  - Venue for teaching Hawaiian culture
  - Creating need for Hawaiian cultural experts
  - Ecology/ sustainable practice
  - Clustering of educational and cultural uses (synergy)
- Community and Cultural (combined)
  - Safety
  - Open to all / activities for residents / visitors
  - Cultural opportunities
  - Parking / vehicular access
  - Community education: ocean, arts
  - Gathering place/performance center (visual, traditional, museum, multicultural)
  - Traditional cultural (space, uses, ocean)
- Viability and Sustainability
  - Public uses on public land in the public interest
  - Compatible public uses within spaces
  - Restaurants/cafes/green markets
  - Public/private partnerships, conservancy model
  - HCDA/Community partnership
  - Small businesses – small scale
  - Uses reflecting local flavor (e.g., small businesses)
  - Commercial fishing/ existing marine business
  - Keiki programs

In addition, 8 to 10 nominated guiding principles marked as priorities needing further discussion were reviewed by the Committee for presentation at the July 22 CPAC meeting with questions and answers to follow.

It was then suggested that the list of topics could be divided between Committee members to craft revised guiding principles based on the Committee's discussion.

#### **4. July 22 Meeting Agenda**

The agenda was briefly discussed to include:

- time for discussing the survey results and nominations requiring further discussion;
- addition to or modification of a new list of rough guiding principles proposed by Committee members, with voting to be deferred until the August 12 CPAC meeting.

The Steering Committee was adjourned at 7:20 pm

Several Committee members then chose or were later assigned topics to work on individually prior to the July 22 CPAC meeting.

Draft Steering Committee Meeting Summary transmitted by CPAC Secretary to Steering Committee Members for review on July 20, 2008.

CPAC Steering Committee Meeting Summary approved for posting by Steering Committee on July 21, 2008.