

**Should the Authority Authorize the Executive Director to Enter into Contract and to Expend Hawaii Community Development Revolving Funds for Refuse Collection Services at Kakaako Waterfront, Makai Gateway, Kewalo Basin Parks and Kewalo Basin Harbor?**

*Staff Report*  
October 7, 2009

**Background:** Kakaako Waterfront, Makai Gateway and Kewalo Basin Parks (“Parks”), comprising approximately 44 acres, were completed in 1990, 1992, and 1998, respectively. On March 1, 2009, the HCDA assumed operational and management responsibilities for the Kewalo Basin Harbor (title rests with the HCDA).

Since completion of the Parks, the State Parks Division of the Department of Land and Natural Resources (“DLNR”) under a Memorandum of Understanding (“MOU”), has provided park operations and maintenance services for the Parks including: grass cutting (every ten days); janitorial services for the five (5) comfort stations (cleaning and restocking supplies daily); custodial work (trash removal of trash from ≈116 litter receptacles); trash hauling; and trimming of park coconut trees.

While the Kewalo Basin Harbor was operated and managed by the Department of Transportation (“DOT”) (prior to March 1, 2009), trash and refuse collection and hauling was conducted by DOT staff using agency facilities and equipment. When the responsibility for the operations and management of Kewalo Basin Harbor was transferred to the HCDA, MOU was executed which provided for the DOT to continue to collect and haul refuse generated within the Kewalo Basin Harbor.

In accordance with this MOU, the HCDA can terminate these refuse collection and hauling services on a 30-day written notice. A written notice was sent to the DOT in August 2009 requesting to terminate these services on September 30, 2009 or when a suitable contractor could be secured.

In June 2009, DLNR State Parks gave the HCDA 90-day notice of cancellation of the MOU and indicated that they are unable to provide daily maintenance services to HCDA’s parks, effective October 1, 2009.

Current DLNR staffing at the parks has fluctuated from a high of seven to five full time equivalents. However, in recent times, due to a variety of reasons, staffing at the Parks has dwindled to two full time equivalents.

To realize greater efficiency, the HCDA will be soliciting proposals for a single vendor to haul refuse collected at the Parks and the Kewalo Basin Harbor. On August 26, 2009, HCDA advertised for an invitation for bids (“IFB”) to furnish Refuse Collection Services at Kakaako Waterfront, Makai Gateway, Kewalo Basin Parks and Kewalo Basin Harbor.

The proposed scope of the contract includes:

**Collection and Disposal:**

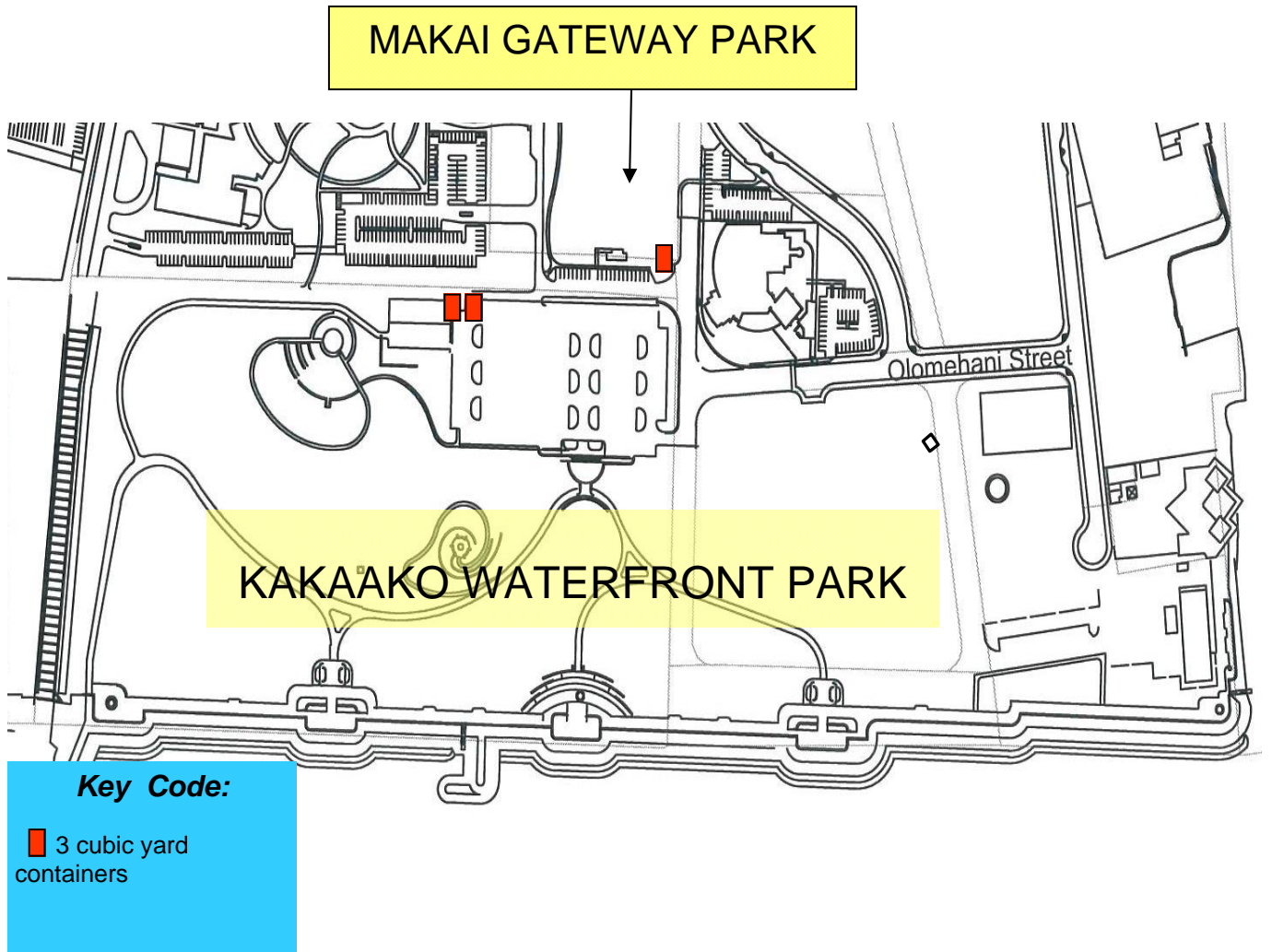
1. Contractor needs to provide refuse containers and maintenance of containers at designated sites indicated on the attached maps. (Attachment A and Attachment B)
2. Containers shall be emptied completely during collection, with a minimum of spillage of dust or solids. Spillage of any type shall be completely picked up by the Contractor and the areas left broom clean, free of any debris and rubbish.
3. Empty refuse containers shall be replaced at their stations in a condition that will be safe and accessible to the users.
4. Contractor shall dispose of all refuse collected by transporting to disposal sites that meet the requirements of local ordinance and regulations applicable to refuse disposal.

**Proposed Course of Action:** Five bids were received in response to the IFB. The lowest responsible responsive bid in the amount of \$104,311.36 per year (3 years) was submitted by Rolloffs Hawaii, LLC.

**Recommendation:** Staff recommends approval to authorize the Executive Director to execute a three year contract, beginning November 1, 2009 for refuse collection services for Kakaako Waterfront, Makai Gateway, Kewalo Basin Parks and Kewalo Basin Harbor with two one-year options with Rolloffs Hawaii, LLC and expend Hawaii Community Development revolving funds in the amount not to exceed \$34,770.45 per year.

Exhibit A - Kakaako Waterfront and Makai Gateway Parks Map

Exhibit B Kewalo Basin Park and Kewalo Basin Harbor Map





**Key Code:**  
■ - 3 cubic yard containers