

**KAKA‘AKO MAKAI COMMUNITY PLANNING ADVISORY COUNCIL
STEERING COMMITTEE MEETING SUMMARY
June 17, 2008**

Committee Members Present: Mark Wong, Sara Bolduc, Michelle Matson,
Jonathan Scheuer, John Thorpe, Nancy Hedlund,
John Parkinson, Ron Iwami, Wayne Takamine,
Amy Anderson

CPAC Members Present: Dexter Okada, Bob Crone

Facilitators Present: Karen Cross

CPAC Chair Mark Wong called the meeting to order with a quorum present at 5:45 p.m.

1. Approval of Draft CPAC Meeting Summary

The draft CPAC Meeting Summary for June 10, 2008, was approved by consensus for posting.

2. Presentation Requests for Future CPAC Agendas

It was noted that this was a running agenda opportunity to review any proposed presentations. A brief discussion followed:

- Information on the proposed UH Bio Lab will be presented to the public at 5:30 pm on June 25 at JABSOM, room 301.
- General Growth Properties (GGP) remains interested in presenting a Kaka‘ako Mauka redevelopment plan to the CPAC in the near future.
 - The GGP proposal is posted on the GGP and HCDA web sites.
 - June 30, 2008, is posted on the HCDA web site as the deadline for online comments on the GGP redevelopment proposal.
- A CPAC participant’s requested presentation on an individual Kewalo Basin plan is pending.
 - There was a question whether the presenter represents the boater’s association, and it was confirmed that the boater’s association is officially represented by another CPAC participant.
 - There was a question whether OHA originally produced the presentation’s schematic plan, but this could not be determined at this meeting.

3. Review of Guiding Principles Processes

The June 10 guiding principles statements developed by CPAC participants were posted online just before this meeting and additional nominations will be taken online until June 27, which will give the CPAC more data to work with.

The facilitators’ proposed “Guiding Principle Roadmap” was reviewed and discussed at length inclusive of the following points:

- Participants continue to create individual wish lists in the vision and guiding principles exercises.
- Participants should prepare themselves better by becoming familiar with the guiding principles nominations before the next meeting.
- More time is needed to complete the present process.
- The ideas need to be organized during the progression of the guiding principles process.
- Sub-grouping is very helpful.
- A few other useful categories in addition to the five themes are also needed.
- Individual priorities for the guiding principles could be openly expressed at the next meeting, and there could be an opportunity for questions to clarify proposals as needed.
- How will individual priorities be weighted by the whole?
- A discussion to clarify the values of the proposed guiding principles needs to take place.
- Guiding principles should work well together so the overall product is internally consistent.
- Prioritization of variations will be essential in the review process.
- Incompatibilities should be discussed following the initial review.
- The next meeting is to improve the nominated guiding principles.
- Both instructive and regulating guiding principles can be expressed.
- The process should be productive and positive.
- Review of the guiding principles could include an exercise to accept, reject, combine or modify the nominations.
- The nominations list itself could include a column for selecting “agree,” “disagree,” or “questions or discuss” beside each, with an option of no opinion on the selection.
- This way the survey data can be collected from the participants at the end of the meeting.
- Instead of inviting questions, time is needed for expansion and clarification of the ideas.
- A more manageable list size is needed for further review and discussion.
- Following the meeting survey the list can be reordered with the nominations ranked according to the survey results under “agree,” “disagree,” and “discuss” sections for each theme.
- To achieve a meaningful agenda for the second meeting, the Steering Committee could be authorized by the CPAC to refine the CPAC’s chosen preferred guiding principles, recommend consolidation of duplications and redundancies, and clarify major differences.
- The second meeting could address clear differences and common questions in the survey.

4. CPAC Agenda for July 8

It was determined that the guiding principles will consume the next two meetings as follows:

- A. Meeting Materials to be Posted for Review in Advance (10 days)
- B. First Meeting – July 8
 1. CPAC Review and Survey Selection of Guiding Principles Nominations
 2. CPAC Authorization for Steering Committee to Reorder and Refine Guiding Principles from Survey Results

C. Second Meeting – July 22

1. Review of Steering Committee Report
2. Discussion of Questions Relating to Guiding Principle Nominations
3. Discussion of Differences on Guiding Principle Nominations

5. Evaluation of Steering Committee Election Process and Resolution

The Secretary's report on the evaluation of the Steering Committee Election Process was discussed, and the Chair concluded the following points:

- Procedures put in place for the Steering Committee election were unclear, and the next election will have sound guidelines in place to be followed.
- All ballots should be returned, and these can also indicate abstention as an alternative to voting.
- Follow-up on any unreturned ballots should be done by email or a subsequent phone call before the election closes.

6. Steering Committee Communications Processes

This topic was deferred due to meeting time constraints.

7. CPAC Communications on Opportunities to Comment

The Chair reiterated the following:

- A. The PacRBL (BioLab) presentation will be on June 25.
- B. Comments on the GGP proposal can be made online through the HCDA web site.

The Steering Committee meeting was adjourned at 7:30 pm.

Draft Steering Committee Meeting Summary transmitted by CPAC Secretary to Steering Committee Members for review on June 18, 2008.

CPAC Steering Committee Meeting Summary approved for posting by Steering Committee on June 20, 2008.